

Chicago Roof Check & Adjusting Co.  
License #100650366, NPN #16970799  
3631 Hawthorne St, Franklin Park, IL 60131  
Office: 312-888-1017, Fax: 312-577-0910



## LETTER OF REPRESENTATION

Date: \_\_\_\_\_

Claim# \_\_\_\_\_

Policy# \_\_\_\_\_

Insurance Company: \_\_\_\_\_

To: All Interested/ Insurance Company

This is to certify that Chicago Roof Check & Adjusting Co. is hereby retained by your Insured:

\_\_\_\_\_ to advise and assist in the adjustment of this insurance  
Name of the Insured  
claim arising from a loss of \_\_\_\_\_ which occurred on or about \_\_\_\_\_  
Date  
at the loss address of: \_\_\_\_\_  
Street City Zip

I/We the Insured also authorize the name "Chicago Roof Check & Adjusting Co." must be included on all drafts, checks and correspondence pertaining to this loss.

Also please be advised that I/We the Insured, pursuant to the loss settlement provision in our policy of insurance am/are making claim for any and all recoverable depreciation if applicable to our loss.

Additionally, we request a copy of our policy and all endorsements to be forwarded to Chicago Roof Check & Adjusting Co. at 3631 Hawthorne St, Franklin Park, IL 60131.

Insured: \_\_\_\_\_  
Accepted/ Insured Signature

\_\_\_\_\_  
Print Name

Address: \_\_\_\_\_  
Street City Zip

Primary Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_  
 Cell  Home  Business  Cell  Home  Business

**PUBLIC ADJUSTER CONTRACT**  
License #100650366

I/We, \_\_\_\_\_ hereby retain **Chicago Roof Check & Adjusting Co.** to be my/  
The "Insured"  
our agent and representative to assist in the insurance claim(s) against covering insurance carriers arising from loss of my  
\_\_\_\_\_ claim for loss and damages caused by \_\_\_\_\_ which occurred on \_\_\_\_\_  
Month/Day/Year  
at approximately \_\_\_\_\_ at \_\_\_\_\_  
Time Street Address/ City/State/ Zip Code

In full and complete consideration for the services outlined in this contract, the Insured agrees to pay and assign to Chicago Roof Check & Adjusting Co. 25% of all sums recovered by adjustment settlement pursuant to the insurance contract. The Insurer to include the Insured and Chicago Roof Check & Adjusting Co. as co-payees on all checks/drafts pertaining to the loss.

**Chicago Roof Check & Adjusting Co. and Public Adjuster attest that they are fully bonded in accordance with Illinois State Law.**

The Insured acknowledges receipt of the DISCLOSURE TO THE INSURED, FIRE DAMAGE REPRESENTATION ACT DISCLOSURE and WRITTEN NOTICE OF CONSUMER RIGHTS forms, which are attached to this contract and shall be made a part hereof.

If the insurer, not later than 5 business days after the date on which the loss is reported to the insurer, either pays or commits in writing to pay the Insured the policy limit of the insurance policy, Chicago Roof Check & Adjusting Co. shall not receive a commission consisting of a percentage of the total amount paid by an insurer to resolve a claim, and be entitled only to reasonable compensation from the Insured for services provided by Chicago Roof Check & Adjusting Co. on behalf of the Insured, based on the time spent on a claim and expenses incurred by the public adjuster, until the claim is paid or the Insured receives a written commitment to pay from the insurer.

At the option of the Insured, this contract shall be voidable for 5 business days after execution. The Insured may void the contract by notifying Chicago Roof Check & Adjusting Co. in writing, by either registered or certified mail, return receipt requested, to the address shown on this contract, or by personally serving notice on Chicago Roof Check & Adjusting Co. If the Insured cancels this contract, Chicago Roof Check & Adjusting Co. shall return anything of value given to Chicago Roof Check & Adjusting Co. by the Insured, within fifteen (15) days of receipt of the cancellation notice.

If the claim relates to fire damage and the Insured, within 5 days after the fire, makes an agreement with any other person to represent him/her/them in his/her/their claim for damages caused by that fire may, within a 10 day period after the execution of such agreement, the Insured may elect to avoid this agreement by notifying Chicago Roof Check & Adjusting Co. in writing of such election by registered or certified mail, return receipt requested.

This written contract shall constitute the entire agreement between Chicago Roof Check & Adjusting Co. and the Insured. This Public Adjuster Contract has been received and executed;

Accepted/ Insured Signature \_\_\_\_\_ Insured Contract Date/Time \_\_\_\_\_

Print Name \_\_\_\_\_

Address City/ State/ Zip Code \_\_\_\_\_

Primary Phone # (Cell/ Home/ Business) \_\_\_\_\_ Alternate Phone # (Cell/ Home/ Business) \_\_\_\_\_

Insurance Company \_\_\_\_\_ Policy # \_\_\_\_\_

Accepted/ Adjuster Signature \_\_\_\_\_ Adjuster Contract Date/Time \_\_\_\_\_

**ARTUR SOBOLEWSKI** \_\_\_\_\_ **16970799**  
Adjuster Name License #

**3631 HAWTHORNE ST**  
Adjuster Business Address

**FRANKLIN PARK, IL 60131** \_\_\_\_\_ **(312) 888-1017**  
City/State/Zip Phone #

## DISCLOSURE TO THE INSURED

Property insurance policies obligate the insured to present a claim to his or her insurance company for consideration. are 3 types of adjusters that could be involved in that process. The definitions of the 3 types are as follows:

(A) "Company adjuster" means the insurance adjusters who are employees of an insurance company. They represent the interest of the insurance company and are paid by the insurance company. They will not charge you a fee.

(B) "Independent adjuster" means the insurance adjusters who are hired on a contract basis by an insurance company to represent the insurance company's interest in the settlement of the claim. They are paid by your insurance company. They will not charge you a fee.

(C) "Public adjuster" means the insurance adjusters who do not work for any insurance company. They work for the insured to assist in the preparation, presentation and settlement of the claim. The insured hires them by signing a contract for agreed method of compensation.

Signature of insured: \_\_\_\_\_ Date \_\_\_\_\_

**FIRE DAMAGE REPRESENTATION ACT DISCLOSURE**  
**BUSINESS TRANSACTIONS (815 ILCS 625/) Fire Damage Representation Agreement Act.**  
(815 ILCS 625/0.01) (from Ch. 29, par. 80) Sec. 0.01. Short title. This Act may be cited as the Fire Damage Representation Agreement Act. (Source: P.A. 86-1324.)

(815 ILCS 625/1) (from Ch. 29, par. 81) Sec. 1. Any person who, within 5 days after a fire, makes an agreement with any other person to represent him in his claim for damages caused by that fire may, within a 10 day period after the execution of such agreement, elect to avoid the agreement by notifying the other person in writing of the election by registered or certified mail, return receipt requested.

The person undertaking the representation of the claimant by such an agreement must, at the time of the agreement, furnish the party with whom the agreement is made a copy of the agreement and the address to which the notice may be sent and a copy of this Act, and obtain written acknowledgement of receipt of such from the party represented. If he fails to do so, the 10 day period provided for in this Act does not commence to run until the agreement, address and a copy of this Act are furnished. (Source: P.A. 83-290; 83-577.)

Signature of insured: \_\_\_\_\_ Date \_\_\_\_\_

## WRITTEN NOTICE OF CONSUMER RIGHTS

In addition to any protections granted to you the insured under the Public Adjusters Law, as a consumer of services under Illinois law you are entitled to the full protections granted by the consumer Fraud and Deceptive Business Practices Act, 815 ILCS 505 et seq., including the right to bring an action for actual damages as a result of a violation of such Act.

A public adjuster shall provide the insured a written disclosure concerning any direct or indirect financial interest that the public adjuster has with any other party who is involved in any aspect of the claim, other than salary, fee, commission, or other consideration established in the written contract with the insured, including but not limited to, any ownership of or any compensation expected to be received from, any construction firm, salvage firm, building appraisal firm, board-up company, or any other firm that provides estimates for work, or that performs any work, in conjunction with damages caused by the insured loss on which the public adjuster is engaged. The word "firm" shall include any corporation, partnership, association, joint-stock, or person.